**VOLUNTARY RIGHT TO BUY PILOT: COMPLAINTS APPEAL FORM**

**Completed Forms should be:**

 **emailed to us at:** **Legal@housingplusgroup.co.uk**

**OR posted to us at: The Legal Team, Acton Court, Acton Gate, Stafford, ST18 9AP**

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| --- | --- |
| **NAME/ Title**(Mr/Mrs/Ms etc) |  |
| **URN** (as issued to you by the government) |  |
| **ADDRESS** |  |
| **TELEPHONE** |  |
| **MOBILE** |  |
| **Email** |  |
| **What is your preferred method of contact?** (Please circle relevant box below) |
|  | Telephone | Mobile | Email | Post | Other |
| **You can only appeal a decision if you consider that we have made a mistake.****Please use the boxes below (using additional sheets as necessary) to explain the reason for your appeal including:*** **why you think our decision on your eligibility for VRTB is wrong and should be changed;**
* **why you think we have not followed our policy/ies.**

**Please also provide any documents that you wish us to take into account when we consider your appeal.** |

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| **I believe that the Association has made a mistake in its decision because …** |

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**Signed …………………………………..**

**Dated ……………………………………**